



AESDirect

Reduce Exporting Stress with AES



AESDirect/AESPcLink Beginners Workshop

Florida National College
11865 SW 26 Street
Suite H-3, Second Floor
Miami, FL 33175

Two Sessions

English Session
Wednesday, October 5, 2005
8:30 AM – 12 Noon

OR

Spanish Session
Wednesday, October 5, 2005
1 PM – 5 PM

Enjoy the benefits of FREE electronic filing of your Shipper's Export Declarations (SEDs) via the Internet using AESDirect or its windows based desktop PC component, AESPcLink.

The Beginners workshop is for first time AESDirect/AESPcLink users and those who have used AESDirect/AESPcLink for 3 months or less. The workshop will include a quick overview of the Automated Export System and AESDirect followed by hands-on training and filing of sample SEDs via AESPcLink. **(You may bring samples of SEDs filed by your company for practice.)** We conclude the workshops with the Certification Quiz that gives a company full certification. Upon certification, you begin filing your SEDs electronically through AESDirect.

We prefer participants be familiar with using the PC and an Internet browser, be pre-registered and have an AESDirect user name and password prior to attending the training session. Please bring the user name and password to the session with you.

Participation Fee

Participation fee is \$60.00 per person, payable in advance by credit card only. No payments accepted at the door. For additional information and payment arrangement, please call our representative from the Automated Export System Branch at 301-763-3501.

STEP 1- Register for AESDirect

Log onto www.aesdirect.gov and register to receive your user name and password. (If you have already registered and have received a username and password, do not obtain another.)

STEP 2- Sign up for Workshop

Send an email to AESMEETING@census.gov. Include your name, telephone number, company name, address and whether you are an exporter or forwarding agent.